

Doc. number: 01-I- /23
Mostar, December 20, 2023

Pursuant to Article 60 of the Higher Education Act of Herzegovina-Neretva Canton (Official Gazette of Herzegovina-Neretva Canton No. 4/12) and Article 61 of the Articles of Association of the University of Mostar (No. 01-1875/20 dated 05.03.2020), the Scientific-Teaching Council of the School of Medicine of the University of Mostar, at the session held on December 20, 2023, adopted the following:

DECISION

On Amendments to the Articles 65-70 of the Rulebook on the Integrated Studies at the School of Medicine of the University of Mostar

Article One

Students from other schools of medicine may transfer to the study of Medicine in Croatian and Medical Studies in English if there is compatibility between the curricula and programs for obtaining the professional title of doctor of medicine.

Students from other Dental schools, i.e. schools of dental medicine, can transfer to the study of dental medicine if there is compatibility between the curricula and programs for obtaining the professional title of doctor of dental medicine.

The compatibility of curricula is considered to be the possibility for transfer students to make up for differences in curricula, i.e. to complete the subject classes and pass the exams necessary to continue their studies, all on the condition that this does not disrupt their regular course of study and that the fund hours of subjects that must be attended in order to pass the distinction and supplementary exams does not exceed 30% of the hours fund of the year of study in which they are enrolled, i.e. 18 ECTS credits, on which the final opinion is given by the Committee for the Recognition of the Study Period of the School of Medicine.

Article Two

Requirements for the transfer of students from other schools of medicine and dental medicine, apart from the compatibility between the curricula and programs, are as follows:

- passed examinations and met other requirements for regular enrollment in a higher year of study at the school from which the student is transferring,
- knowledge of one of the official languages in Bosnia and Herzegovina or English language for Medical Studies in English program,
- justification of the transfer,
- grade point average at least 3.5 or 8.

Article Three

An application for the transfer of students is submitted from September 1st to 10th of the current year for protocol in the Secretary's Office. An application for the transfer to Medical Studies in English can also be submitted before enrolling in the summer semester of the current academic year.

An application with an emphasis on the justification of the transfer, should be accompanied by the following documents:

- copy of the Student's Record Book,
- Certificate from the faculty/school that they are a full-time student at that faculty/school and that they have met the requirements for enrollment in a higher year of study,
- grade transcript with grade point average and ECTS,
- official study curriculum in printed or electronic form, which must correspond to the study curriculum under which the applicant studied
- certified copies of previously acquired educational documents if they have an impact on the total higher education obtained, and a certificate of their recognition in the case of foreign educational documents
- proof of residence
- a document proving the change of name and/or surname
- statement of the applicant's consent to check information on acquired education
- other evidence from which one can gain insight into the duration and other conditions of education and the rights granted by the educational document.

Article Four

Considering that elective courses at the School of Medicine of the University of Mostar are evaluated descriptively and are not counted in the grade point average, when considering the request for recognition of an individual candidate's study period, the elective courses will not be counted in the overall grade point average.

The student who loses his student status at his home school shall not continue his studies at the School of Medicine of the University of Mostar. The student shall not exercise the right to transfer from a study for which the entrance examination was not conducted or enrollment was not conducted based on the results of the state college admission examination (S.A.T.), if such is carried out at the study for which the recognition of the period of study is requested.

Students of schools of medicine can only transfer to the studies of Medicine (in English or Croatian language), and students of schools of dental medicine can only transfer to the study of Dental Medicine.

The student shall not exercise the right to transfer to the first and sixth year of study at the School of Medicine of the University of Mostar.

Article Five

The transfer can only be made after the first year of study has been completed.

In order to transfer to the second year of study of Medicine in Croatian and Medical Studies in English, or to the higher years, the student must have studied and passed the following subjects: Anatomy and Medical Biology; for the transfer to the third year of studies or to the higher years, the student, in addition to the previously mentioned subjects, must have studied and passed the following subjects: Medical Physiology, Histology and Embryology, Medical Chemistry and Biochemistry, and Medical Physics and Biophysics; for the transfer to the fourth year of study and or to the higher years, the student, in addition to the previously mentioned subjects, must have attended and passed the following subjects: Pathology, Pathophysiology, Pharmacology and Medical Microbiology and Parasitology.

In order to transfer to the second year of Dental Medicine studies or to the higher years, the student must have studied and passed the following subjects: Anatomy; for the transition to the third year of study or to the higher years, the student, in addition to the above, must have attended and passed the following subjects: Medical Physiology, Histology and Embryology, Pathology, Pathophysiology and Pharmacology.

must have attended and passed the following subjects: Medical Physiology, Histology and Embryology, Pathology, Pathophysiology and Pharmacology.

Exceptionally, if there are minor differences in the timetable or individual parts of the above-mentioned courses, enrollment in a higher year can be approved with the consent of the head of department/head of course.

Article Six

As an exception, transfer may be considered for students who do not meet the above-mentioned conditions if the application is accompanied by documents showing that the request for transfer is based on socio-economic, health or other justified reasons or if they are top athletes (participants of the European and/or World Championships or Olympic Games), or for other justified reasons.

Article Seven

Students who graduated from a high school abroad shall prepare acknowledged degrees/diplomas.

The final selection of applicants for transfer to the School will be made by the Dean based on the proposal of the Committee for the Recognition of the Study Period.

An applicant who acquires the right to transfer based on the Dean's decision may enroll at the School within 3 days of the said decision.

Article Eight

With the entry into force of this Decision, the Decision on Amendments to the Articles 65 - 70 of the Rulebook on the Integrated Studies at the School of Medicine of the University of Mostar (No. 01-I-1262/23 of July 3, 2023) ceases to be valid.

Article Nine

The Decision enters into force on the day of its adoption.

Dean

Ivan Čavar, Ph.D., Full Professor

To be submitted to:

- Bulletin Board
- Student Affairs Office of the School of Medicine
- Archives

